MEDITECH USERS NETWORK

VENDOR INVITE

MUN Conference 2019

11th & 12th September
Crowne Plaza Hotel, Liverpool

The MEDITECH Users Network (MUN) supports healthcare organisations using MEDITECH developed software and technologies by providing a user-driven network environment conducive to learning.

It's where ideas are exchanged and information is shared so that our members can continually improve organisational performance.

MUN values the attendance of vendors at each annual conference, both in terms of content and the financial contribution they make. Many exciting opportunities are available to vendors at the MUN Annual Conference 2019 including:

- **Booths**
- **Presentation Slots**
- **Sponsorship**

As space is limited, MUN is required to assess the proposed contribution to be made by each vendor, shortlist, and then appoint on the basis of best fit for the MUN 2019 Conference and its members.

If you are interested in participating in this year's Annual Conference, please read on and then complete the online application form on our website **www.meditechusersnetwork.co.uk**.

Vendors will be notified of the outcome of the shortlisting process as soon as possible.

We welcome your support and thank you in advance for your valued contribution.

Register online at **www.meditechusersnetwork.co.uk**
Deadline: 5pm Friday 9th August 2019

MUN Conference 2019

Please read on to find further details of the forthcoming MUN Conference 2019 including dates and times, fees, booths, presentations, expressions of interest regarding sponsorship and more.

The conference is always lively and well attended. In 2018 almost 200 people attended, representing both NHS and Private Healthcare Hospitals throughout the UK and Ireland. Over 17 vendors were represented from the UK and USA.

Hospitals Include:

- Alder Hey Children's NHS Foundation Trust
- Beacon Hospital
- Burton Hospitals NHS Foundation Trust
- City Hospitals Sunderland NHS Foundation Trust
- Galway Clinic
- HCA London
- Hermitage Clinic
- Liverpool Women's NHS Foundation Trust
- New Victoria Hospital
- The Clatterbridge Cancer Centre NHS Foundation Trust
- The Countess of Chester NHS Foundation Trust
- The London Clinic
- The Rotherham NHS Foundation Trust

For any additional information or details of sponsorship, please contact: **patriciareilly@nhs.net**

Spotlight Sessions

This year these will focus on Interoperabiity on the first day and achieving HIMMS on the second day. Vendors are invited to present alongside MEDITECH where their solution can support organisations in achieving those goals.

Venue and Accommodation

Crowne Plaza, Liverpool City Centre, St Nicholas Place, Princes Dock, Liverpool L3 1QW

Hotel Reservations: **0871 423 4876**
Hotel Front Desk: **+44 151 2438000**

The Crowne Plaza Hotel has provided us with special rates for the conference: **£125 B&B PER ROOM**

Please quote code **MEDITECH conference** when booking rooms. This needs to be done via telephone. The cut off date for allocation is 1st September 2019.

There are a number of other hotels within a short distance of the Crowne Plaza should it be your preference to stay elsewhere.

Vendor Information

Exhibitor Area

The exhibit booth area is in the core area of the conference, surrounded by the presentation rooms. The vendor area will be used for delegate refreshment breaks, lunches and also a Wine and Canapés event on 11th September 2019 - it is at the hub of the conference facilities we use. Please note that all food and beverages will be served in the centre of the exhibitor room.

The MUN Executive group will work with hotel staff to manage the space. Please indicate your needs when applying. Basic tables with power and data points can be provided (bring your own cables).

The Crowne Plaza Hotel has a security service which will monitor and secure the exhibit area. However, we recommend that you do NOT leave valuable equipment in the area overnight.

Exhibition Hours

The exhibit area will be open to conference attendees each morning at 9:00am. Refreshment breaks and lunch will be in the exhibit area where the vendors will be located. Subject to final adjustments, we expect your access time will be:

Tuesday 10th September 2019
From 7pm to 9pm for set up.
Wednesday 11th September 2019
From 6am for set up, conference starts at 9am. All vendors MUST be fully set up by this time.
Thursday 12th September 2019
From 9am - 4:30 pm. We suggest tear down starts at 3pm.

Presentations

We are always grateful for vendor presentations. We look to balance vendor/delegate, vendor/vendor and education/product sessions.

Please complete the online form with as much detail as possible - early September an agenda and presentation abstracts will be distributed to delegates in advance of the conference.

Vendor Packages

Option A: £1000 - Booth plus 2 representatives for both days and a presentation
Option B: £400 - 1 representative for 1 day and a presentation
Option C: £100 - 1 additional representative

Vendor Attendees

Every conference attendee MUST be on our official list and will be issued with a Vendor Delegate Badge with their name and organisation. A separate online form MUST be filled out for every attendee.

Please note daily rates apply beyond the specified free places provided for vendors making a presentation or hosting a booth.

Vendor Competition

In order to improve vendor stand attendance and to make the event more attractive to our sponsors a competition for visiting sponsors stands will take place. Delegates will have to attend each vendor stands to get a stamp/signature when visiting sponsors. A raffle for the people with most attendance will then take place and 3 prizes of a total value of over £1000 will be distributed. This was a great success last year and increased delegates attendance and overall interest in vendor stands.

Sponsorship

Sponsorship support allows the MUN organisation to offer a better, more comprehensive conference. Recognition of sponsors will be given in the opening speeches and can be available on conference materials and supplies.

Sponsorship Options
Option 1: The Wine and Canapé reception (Wednesday after the conference)
Option 2: The evening meal (Wednesday)
Option 3: Drink reception for the evening meal

If you have any question or wish to sponsor a particular item or event, please contact **patriciareilly@nhs.net**. Once shortlisted, you will be contacted to confirm details.

Payment

Once shortlisted, details will be provided regarding payment arrangements.

Transportation

...to and from the hotel

Driving by Car

Driving directions are available on:

www.ihg.com/crowneplaza/hotels/gb/en/liverpool/lpluk/hoteldetail/directions

Liverpool John Lennon Airport (LPL)

Distance: **9.32 miles/15.0 km NORTH to Hotel**

Taxi Charge (one way): **£15.00** Time by Taxi: **25 minutes**

Follow signs for Liverpool City Centre and the brown tourist signs for the Albert Dock. The hotel is situated on the waterfront next to the iconic Royal Liver Buildings.

Manchester Airport (MN)

Distance: **46.6 miles/75.0 km NORTH to Hotel**

Liverpool is sign posted from the airport, take M56 then M60 north on to M62 for Liverpool. At the end of M62 follow signs for waterfront and Albert Dock, the hotel is situated on the waterfront adjacent to the Royal Liver Buildings.

Train

Station name: **Liverpool Lime Street**

Distance: **1.24 miles/2.0 km SOUTH to Hotel**

Follow signs to Albert Dock, hotel is situated on the waterfront.

Subway

Subway station name: **James Street**

Distance: **0.31 miles/0.5 km NORTH to Hotel**

Follow signs to the Albert Dock the hotel is situated on the waterfront.